



Policies for NHM 484 Internship for Hospitality Management

The University of Mississippi's Hospitality Management Program is accredited by ACPHA, Accreditation Commission for Programs in Hospitality Administration.

Internship policies:

1. Internships should be completed in primary hospitality management organizations such as food and beverage, lodging, cruise line, gaming, club, conventions/meetings/expositions, tourism, and special events.
 - If the organization is not a primary hospitality management operation, the 400 hours must be documented to be in an organization that provides sufficient hospitality-type experiences, such as event planning or food production.
2. Once all course pre-requisites and pre-internship hours are met and documented, students can enroll in NHM 484 during the Fall, Spring, or Full Summer academic term.
 - Students must be enrolled in NHM 484 while doing their internship.
 - Work in hospitality prior to enrollment in NHM 484 will not count toward the 400 hours since it was not approved in advance.
 - Internship can only be completed in a minimum of 8 weeks (most applicable when enrolled in the full summer course).
 - Students may not take more than 9 hours of coursework while doing their internship without prior approval from the Internship Director and Internship Supervisor.
3. Internships cannot be done in student's personal family-owned or family-managed business.
 - It is a conflict of interest to evaluate the student's progress and work activities during the internship, even if the evaluator is not a direct family member, because the family does employ the evaluator.
4. Internships at sorority houses or residence halls are NOT acceptable due to a lack of professional/managerial supervision.
 - Working at sorority houses or Residence Halls is acceptable for pre-internship hours.
5. Students should choose a different internship from the operation where they completed their 200 pre-internship hours. Ideally the internship should provide supervisory experience and at a minimum be at a higher level of experience than the student's pre-internship.
 - Internship cannot be a continuation of work from the student's pre-internship.
6. **Process for Exceptions:** Students may provide a request for exceptions to these internship policies by writing a statement regarding the exception(s) they are requesting and the rationale for the exception(s) to Internship Director within 45 days prior of starting the internship. The Internship Director will submit all requests for exceptions to the Program Director for resolution by the HM faculty. The Internship Director will inform the student of the outcome of their request.